



Blind River District Health Centre  
Pavillon Santé du District de Blind River

### Food Services Records Inventory 2013

Type of Record	Record Format	Retention Period	Official Guardian	Statute/Regulation
Department Meeting Minutes	Electronic and hard copy		F.S. Manager	
District Health Unit Inspection Reports	Hard copy		F.S. Manager	
Eco Lab Service Reports	Hard copy		F.S. Manager	
Food and Equipment Temperature Monitoring Sheets	Hard copy		F.S. Manager	
Weekly Cleaning Records	Hard copy		F.S. Manager	
Food Purchasing	Hard copy		F.S. Manager	
Monthly Food Sales	Hard copy		F.S. Manager	
Non-Patient Food Charges	Hard copy		F.S. Manager	
Meal Days Statistical Data	Hard copy		F.S. Manager	